



भारतीय कृषि अनुसंधान परिषद
केन्द्रीय भेड़ एवं ऊन अनुसंधान संस्थान
अविकानगर, तह. मालपुरा, जिला टोंक, राजस्थान (भारत) 304 501

ICAR – Central Sheep and Wool Research Institute
Avikanagar, Tehsil – Malpura, Distt. – Tonk, Rajasthan (India) 304 501



Dated: 01.04.2022

OFFICE ORDER

Consequent upon joining of Shri Indra Bhushan Kumar to the post of Chief Administrative Officer at this Institute in the forenoon of 01.04.2022, it has been decided by the Director that he will function as Head of Office of the Institute. He will exercise all the administrative and financial powers attached to the post of Chief Administrative Officer/Head of Office. He will also be Second Signatory of cheque(s) for operating bank account of Institute.

Sd/-

(Arun Kumar)
DIRECTOR

To

Shri Indra Bhushan Kumar,
Chief Administrative Officer

Copy to:-

1. Shri Navin Kumar Yadav, AD(OL)/Head of Office.
2. The Director, ICAR-CIFA, Bhubneswar
3. The Deputy Secretary (Admn.), ICAR, KB, New Delhi- 110 001.
4. The Branch Manager, SBBJ, Avikanagar/Malpura. The Specimen signature of Shri Indra Bhushan Kumar, Chief Administrative Officer is enclosed.
5. Personal file/Leave file of the concerned
6. All Heads of Division/Section Incharges of the Main Institute (through Email)
7. Sub-Station(ARC, Bikaner/NTRS, Garsa/SRRC, Mannavanur)
8. I/c AKMU for uploading on the Institute's website.
9. Nodal Officer, E-office/ERP
10. All Directors of ICAR Research Institutes (**Through E mail only**)
11. Guard file
12. All Notice Boards

