

OFFICE ORDER

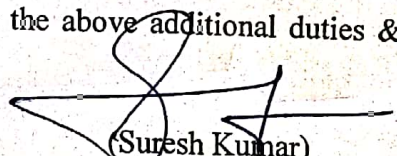
In supersession of all previous orders, The Competent Authority of the Institute has decided that re-constitution of various Administrative Sections work at Main Institute along with the staff members for smooth functioning of the Institute work as follows

S.N.	Name of Officers/Officials	Designation	From	To
1.	Shri Neeraj Tanwar *	AO	Store & Purchase	Incharge Admn. I Section
2.	Shri Shivji Ram Jat,	AAO	Admn. I Section	Continue
3.	Shri D. L. Verma	AAO	DPC	Admn. I Section
4.	Smt. Ritesh Kumari,	Assistant	Admn. I Section	Continue
5.	Shri R. K. Jain,	Assistant	Store & Purchase	Admn. I Section
6.	Shri M. K. Sharma	Assistant	Admn. I Section	Continue
7.	Shri K. B. Bairwa	AAO	Store Section	Incharge Store Section
8.	Shri L. K. Kashyap	Assistant	Store Section	Continue
9.	Shri Pappu Meena	Assistant	Audit Section	Store Section
10.	Shri Sanjay Sharma	AAO	Purchase Section	Incharge, Purchase Section
11.	Shri R. L. Kalasua	Assistant	Purchase Section	Continue
12.	Shri Mahaveer Prasad	Assistant	Purchase Section	Continue
13.	Shri A. D. Punia	Assistant	Purchase Section	Continue
14.	Shri M. A. Khan,	AAO	Admn. I Section	DDO
15.	Shri Surender Singh	Assistant	AP&B Division	Admn. II Section
16.	Shri Roop Singh,	Assistant	Admn. II Section	Continue
17.	Shri D. L. Mourya,	UDC	DPC Cell	Admn. II Section
18.	Shri Rahul Parmar	LDC	Admn. I Section	DPC Cell
19.	Shri Ram Prasad Jat	Assistant	Admn. I Section	Estate Section
20.	Shri O. P. Bahure	Assistant	Audit Section	Continue
21.	Shri Ajay Kumar Meena	Assistant	Audit Section	Continue
22.	Sh. S. K. Parsoya	LDC	Admn. I Section	Audit Section
23.	Shri R. P. Verma	AAO	Admn. Ii Section	He will render services in SC (SP) Cell & also assist to TSP Cell administrative help work under administrative control of Dr. Ajay Kumar, Ssr. Sci & NO of SC SP Cell

- Purchase Sections files also to be supervised by Shri Neeraj Tanwar, AO & Incharge, and Admn. I Section till further orders.

The above Officers/Officials are directed to hand over/Take over the necessary charge to the respective Section within 03 days.

No extra remuneration will be paid to them for performing the above additional duties & responsibilities.


(Suresh Kumar)
Chief Administrative Officer

Distribution:

- Shri _____ Designation _____
Through _____ :
- Concerned Section _____ :
- Incharge, Admn. II Section
- Incharge, Audit Section
- Personal file individuals
- I/C, AKMU for upload the Institute Website/E Office Notice Board
- Nodal Officer ERP
- Guard File