

F. No.11 (9)/R/96/Admn.I/Vol.II/ 1185T01197

Dated; 02.04.2020

OFFICE ORDER

In accordance with framed Revised Recruitment Rules to the post of Lower Division Clerk (LDC) in Administrative Category vide Council's letter F. No. 14(1)/2008/Estt.I dated 08th June, 2011 & F.No. 14-2/2017-Estt.I (R&P) dated 07.03.2019 & as per recommendations given by the Departmental Promotion Committee, The Director (Acting), CSWRI, Avikanagar has been pleased to promote the following eligible Skilled Support Staff (SSS) to the post of Lower Division Clerk (LDC) in Administrative Category under 70 % quota (Un-Reserved Category) with effect from the date of their joining as follow:

Sl.No.	Name & Present Post held of employees	Next higher post in which promoted	Next higher Pay Matrix Level in the 7 th CPC
1.	Sh. Rahul Parmar, Skilled Support Staff	Lower Division Clerk	Pay Matrix Level-2 in 7 th CPC Rs.19900-63200 (Pre-Revised PB-1 Rs.5200-20200 + Grade Pay Rs.1900)
2.	Sh. Surendra Kumar Parsoya, Skilled Support Staff	Lower Division Clerk	Pay Matrix Level-2 in 7 th CPC Rs.19900-63200 (Pre-Revised PB-1 Rs.5200-20200 + Grade Pay Rs.1900)

Taking into consideration the acute shortage of manpower in Admn. I Section at this Institute. The Competant Authority has decided both the employees/officials are presently post in Admn. I Section for smooth functioning at Main Institute until further orders.

Employees/Officials so promoted will be required to qualify in typing test typing speed of 35 w.p.m. in English or 30 w. p. m. in Hindi on Computer within a period of one year from the date of their promotion as LDC failing which no annual increment shall be allowed until he has passed the typing test or his condition has been waived off by the Competent Authority according to the relevant rules in this regard.

In the event of officials/employees decling promotion or not reporting for duty of the new place of posting within 30 days from the date of issue of this Office Order, the offer will stand cancelled/withdrawn and they will be debarred from further promotion for a period of one year as per rules.

Other terms & conditions of the service will be governed by the relevant rules and orders issued by the Govt of India/ICAR from time to time.

Their pay will be fixed under normal rule. They submit their option for fixation of pay, if any, within a period of one month from the date of promotion as per the provision FR 22 (1) (a) (i) or otherwise. Option once exercised shall be final and irrevocable.


(Shivji Ram Jat)
02-04-2020

Assistant Administrative Officer

Distribution:

1. Shri Rahul Parmar, Skilled Support Staff
Through: Incharge, Director's Cell
2. Shri Surendra Kumar Parsoya, Skilled Support Staff
Through: Head (Acting), Animal Nutrition Division
3. Incharge, Director's Cell
4. Head (Acting), Animal Nutrition Division
5. Sr. FAO, CSWRI, Avikanagar
6. DDO, CSWRI, Avikanagr
7. In charge, Director's Cell (APAR Seat)
8. Incharge, Admn. I Section
9. PS to Director
10. Personal files/Service Books
11. Nodal Officer, ERP
12. In charge, AKM Unit for uploading on the Institute Website
13. Guard File