



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN, NEW DELHI

F. No. GAC/21-34/2017-CDN

Dated the 3rd October, 2017

Endorsement

Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, New Delhi has issued an O. M. regarding clarification on procedure for booking of air-tickets on LTC. The said O.M. No. 31011/5/2014-Listt(A.IV) dated 21.8.2017 have been uploaded on the ICAR website www.icar.org.in and e-office for information & compliance.

Ajais
21/10/17

(Ajai Verma)

Under Secretary (GAC)

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ICAR-CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE
AVIKANAGAR (VIA: JAIPUR) RAJASTHAN -- 304 501

F.No. 7(11)E/73/Adm.I/Vol.I/ 8810

Dated: 04.10.2017

ENDORSEMENT

It is forwarded to the following for information, guidance and further necessary action, if approved, please:-

Distribution:-

1. FAO for necessary action
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GMS
21/10/17
Assistant Administrative Officer

From pre-page:

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/ Rajya Sabha Secretariat.
8. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. ✓ NIC, DoP&T with the request to upload this O.M. on Department's web site
(OMs/Orders<< Establishment<< LTC Rules)
10. Hindi Section for Hindi version.

No. 31011/5/2014-Estt (A.IV)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment A-IV Desk

North Block, New Delhi-110 001
Dated: August 21, 2017

OFFICE MEMORANDUM

Subject:- Procedure for booking of air-tickets on LTC - clarification reg.

The undersigned is directed to refer to this Department's O.M. of even no. dated 23.09.2015 on the subject noted above and to say that as per the extant instructions, whenever a Government servant claims LTC by air, he/she is required to book the air tickets directly from the airlines (Booking counters, website of airlines) or by utilizing the services of the authorized travel agents viz. 'M/s Balmer Lawrie & Company', 'M/s Ashok Travels & Tours' and 'IRCTC' (to the extent IRCTC is authorized as per DoPT O.M. No. 31011/6/2002-Est(A) dated 02.12.2009) while undertaking LTC journey(s).

2. In this regard, references are received in this Department seeking clarification whether the aforesaid condition of booking the tickets through authorized travel agents needs to be followed in cases where a non-entitled Government servant travels by air on LTC and claims the entitled train fare.

3. The matter has been examined in consultation with Department of Expenditure, Ministry of Finance and it is hereby clarified that in case of non-entitled Government servants travelling by air on LTC and claiming entitled rail fare, the condition of booking the air tickets through authorised travel agents viz. 'M/s Balmer Lawrie & Company', 'M/s Ashok Travels & Tours' and 'IRCTC' may not be insisted upon. In rest of the cases, the condition of booking the tickets through authorised modes shall continue to follow.

Enclosure: As above

Surya Narayan Jha
21.8.17

(Surya Narayan Jha)
Under Secretary to the Government of India

To

The Secretaries
All Ministries/Departments of Government of India
(As per the standard list)

Copy to:-

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.

S/o Agriculture Research & Education

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SR DL
6/2/17

C.D.M. S.C.C.

From pre page:

4. Central Bureau of Investigations, New Delhi.
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7. Lok Sabha/Rajya Sabha Secretariat.
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21.8.17

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21/8/17

C.P.M. SOC