

I/15461/2020

ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGAR, TEHSIL-MALPURA, DISTRICT-TONK (RAJASTHAN)-304501

F. No. 3(55)/E/85/Admn.I/ Vol.II/

Dated: 23.11.2020

OFFICE ORDER

In supersession of all previous orders on the subject, The Competent Authority of the Institute has decided that Shri Neeraj Tanwar, Administrative Officer will look after the additional duties & responsibilities as Incharge, Security Section in consultation with the Head of Office till further orders in addition to his existing duties & responsibilities.

No extra remuneration will be paid to him for performing the above additional duties & responsibilities.

(Suresh Kumar)

Chief Administrative Officer

Distribution:

1. Shri Suresh Kumar, Chief Administrative Officer
2. Shri Neeraj Tanwar, Administrative Officer & Incharge, Administration I Section
3. Incharge, Security Section
4. Incharge, Administration I Section
5. All Head of Divisions/Section Incharges at Main Institute
6. Regional Stations i.e. Head, NTRS, Garsa/Incharge Head, ARC, Bikaner/OIC,SRRC, Mannavanur
7. FAO,CSWRI, Avikanagar
8. DDO,CSWRI, Avikanagar
9. PS to Director
10. Personal file of individuals
11. In charge, AKM Unit for uploading on the Institute Website
12. Guard File
13. All Notice Boards