

I.C.A.R. - CENTRAL SHEEP & WOOL RESEARCH INSTITUTE  
AVIKANAGAR, Tehsil-Malpura, Distt-Tonk (Rajasthan) 304501

F. No.: 3(64)E/87/Admn.I/10/01/P

Dated: 22.05.2019

OFFICE ORDER

In supersession of all previous orders in this respect; the Director is pleased to assign the following additional duties/responsibilities to Shri Navin Kumar Yadav (AD-OL):

Shri Navin Kumar Yadav (AD-OL) to take over the following charges from Shri M.L.Jangid, CTO:

Incharge, A.K.M.U.
Nodal Officer PERMISNET and National Knowledge Network (NKN) connectivity in ICAR-CSWRI.
IT person to act as system administrator at this institute for MIS/FMS system implementation/ERP system implementation, assigning the role and responsibilities to an employee in the system, providing User ID and pass word to employees and managing the same and resolving queries in coordination with IBM support team at ICAR-IASRI, New Delhi and other duties relevant in implementing this system, act of data transfer activities of AEBAS like in-out.
Nodal Officer for Implementation of Email solution and Unified Communication Solutions at ICAR-CSWRI, Avikanagar.
Co-opt member for strengthening of the implementation framework of Swachh Bharat Mission at the institute.
Uploading the contact details of our organization using our login ID and password through the ICAR website under the "Telephone Portal Link".
To assist Shri Neeraj Tanwar, AO - Nodal Officer E-office; for E-office implementation in the institute and its regional centres.

It is requested to submit the handing over & taking over report to the under signed within 05 days positively.

Shri Navin Kumar Yadav will carry out above duties and responsibilities with support of existing technical man power. No extra remuneration will be paid to him to perform the above additional duties and responsibilities.

*Neeraj*  
22/05/19  
(Neeraj Tanwar)  
Administrative Officer

Distribution:

01. Shri Navin Kumar Yadav (AD-OL): It is requested to please take over the above charge immediately & compliance report may please be submitted to the undersigned.
02. Shri M.L.Jangid, Chief Technical Officer: It is requested to please hand over the above charge immediately & compliance report may please be submitted to the undersigned.
03. Nodal Officer, ERP
- ✓ 04. All Heads of Division/Section Incharges at Main Institute through E-Mail.
05. Head/Incharge Sub-Stations/Centre (ARC, Bikaner, NTRS, Garsa & SRRC, Mannavanur) through E-Mail.
06. Personal files of the above individuals
07. I/C AKMU for uploading on the institute web site.
08. Guard File
09. Copy to F. No.: 3(55)E/85/Admn.I/Vol. II/