

**ICAR-CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE
AVIKANAGAR (VIA: JAIPUR) RAJASTHAN – 304 501**

F.No. 6(74)/Adm.I/ERP/2016/9753

Dated: 14.11.2017
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OFFICE ORDER

In supersession of all previous orders, the Director is pleased to nominate **Shri Suresh Kumar, Chief Administrative Officer (Head of Office) as Nodal Officer** of the following systems at this Institute with immediate effect.

1. **ERP system (FMS-MIS),**
2. **Aadhar Enabled Biometric Attendance System (AEBAS),**
3. **Public Financial Management System (PFMS) and**
4. **Administrative role in Half Yearly Project Management (HYPM)**

Sh. M.L. Jangid, CTO shall remain as the IT person to act as system administrator at this Institute for ERP system implementation, major activities taken up by Sh. Jangid shall include assigning the role and responsibilities to an employee in the system, providing User ID and password to employees and managing the same and resolving queries in coordination with IBM support team at ICAR-IASRI, New Delhi and other duties relevant in implementing this system. He will also continue the act of data transfer activities of AEBAS like in – out.

This is issued with approval of the Competent Authority.


(Harshit Agarwal)
Head of Office

Distribution:-

1. Shri Suresh Kumar, Chief Administrative Officer
2. Shri Harshit Agarwal, Administrative Officer & I/C Admn.I Section
3. Sh. M.L. Jangid, CTO Th. I/C AKMU
4. I/C AKM Unit for information
- ✓ 5. All Heads of Divisions/Section Incharges at the Main Institute (**through e-mail**).
6. I/C AKMU for uploading on the Institute's website and updating.
7. Sub-Stations(ARC,Bikaner/NTRS,Garsa/SRRC,Mannavanur)
8. Personal file(s) of the concerned
9. Nodal Officer, ERP
10. All Notice Boards
11. Guard File