

**CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE  
AVIKANAGAR (TEHSIL-MALPURA) DIST.-TONK (RAJASTHAN)**

F.No. 3(535)E/2015/Adm./ 13094

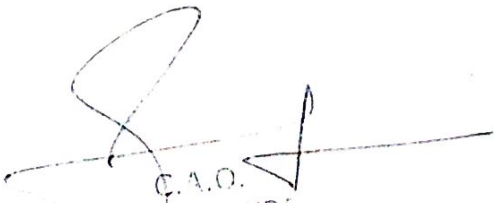
Dated : 28<sup>th</sup> December, 2019

**OFFICE ORDER**

In accordance with the provision of the ARS Study Leave Regulations, 1991, the Director, CSWRI, Avikanagar is pleased to grant study leave for a period of three years w.e.f. 01.01.2020 to 31.12.2022 to **Sh.Seiko Jose, Scientist (Textile Chemistry)** for pursuing higher studies i.e. Ph.D. in Chemistry at **School of Chemical Sciences, Mahatama Gandhi University, Kottayam, Kerala** on the following terms and conditions:-

1. He will have to serve the ICAR for a period of six years from the date of returning to duty after completion of Ph.D. Degree. In the event of breach of the conditions of bond executed for the grant of study leave, Sh.Seiko Jose, Scientist will be required to refund the actual amount of leave salary, allowances and other expenses, if any incurred on him or paid to him together with interest thereon at the rates for the time being in force on Government loans from the date of demand.
2. He will be required to meet the cost of fees for the study at his own.
3. He will not be permitted to alter substantially the course of study or the programme of Ph.D. research for which leave has been granted.
4. He will be entitled to continue to draw his total emoluments (pay and allowances being drawn before prosecuting on study leave) for the duration of study leave. The annual increment will also be drawn as and when due. However, these are subjected to conditions of prospective instructions/guidelines of council in this regard.
5. He will submit six monthly report of progress in his studies from his supervisor or head of the Institution/organization. This report shall reach within one month of the expiry of every six months of the study leave. If the report does not reach within the time specified, the payment of salary will be deferred till the receipt of such report.
6. Certified that he would have continued to officiate as scientist (Textile Chemistry) but for his proceeding on study leave.
7. After completion of Ph.D. he will submit two copies of thesis i.e. one for office record and other for Library.
8. It is certified that Sh.Seiko Jose, Scientist has executed bond as required under ARS Study Leave Regulations, 1991 and has under taken that he:
  - (a) Will refund to the ICAR any over payment consequent upon his failure to produce requisite certificate(s)
  - (b) Will produce certificate of attendance from the Authority of Mahatama Gandhi University, Kottayam, Kerala clearly indicating the interruption, if any, in attending the course of study.
  - (c) Will not take any part time employment during the leave without prior approval of the Competent Authority.
  - (d) Will serve the organization for a period of six years i.e. double the period of study leave.

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C.A.O.  
ICAR-CSWRI  
Avikanagar (Rajasthan)

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9. Other terms and conditions as specified in ARS Study Leave Regulations, 1991 and time to time amended will apply.

It is also certified that the course of study shall be of definite advantage from the point of view of public interest and that Sh.Seiko Jose, Scientist has to pursue studies in subject(s) prescribed for his course only.

  
(Suresh Kumar)  
Chief Administrative Officer

Distribution:

1. Sh.Seiko Jose, Scientist (Textile Chemistry) through the Incharge, TMTC Division. He will not be allowed to resume duty before expiry of leave and/or completion of course of study unless previous approval of Competent Authority to treat the period of shortfall, if any, as Extra Ordinary leave (EOL) has been obtained.
2. Incharge, TMTC Division
3. The Registrar, Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam-686560, State-Kerala
4. Incharge, P.M.E.Cell
5. Incharge, Adm.II Section/DDO
6. Audit & Accounts Section
7. Recruitment/Assessment Seat
8. Incharge, Director's Cell
9. Leave Files/Service Book
10. Incharge, A.K.M.U
11. ERP Seat
12. Guard File

  
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Avikanagar (Rajasthan)

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