

ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE

AVIKANAGAR

F.No.6(65)Adm.I /2015/Vol.II/ 908

Dated:-07.03.2020

Endorsement

A copy of council's letter No. FIN/2/1/2019-CDN(A&A) dated 03-03-2020 received from finance & Accounts Officer New Delhi Regarding Cases of Write Off losses during the Calendar year 2019 is forwarded for information, guidance and necessary action please.

- 1--All Head/ Section Incharge Avikanagar through email
- 2-Sub-Stations (ARC, Bikaner/NTRS Garsa/SRRC Mannavanur)
- 3-AKMU unit for uploading the same on CSWRI website

*M.A.Khan*  
07/03/2020

(M.A.Khan)  
Asstt.Administrative Officer

भारतीय कृषि अनुसंधान परिषद  
कृषि भवन नई दिल्ली

मि. स . 2/1/2019  
समन्वय(ले.एवं ले.प.)

दिनांक 3 मार्च 2020

सेवा में,

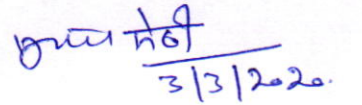
भारतीय कृषि अनुसंधान परिषद  
संस्थानों /राष्ट्रीय अनुसंधान केन्द्रों के  
समस्त निदेशक/ परियोजना निदेशक

महोदय,

कृपया इस पत्र के साथ सलग्न पत्र आवश्यक कार्यवाही हेतु देखे ।

धन्यवाद

भवदीया

  
3/3/2020

(सुषमा सेठी)

अनुभाग अधिकारी, समन्वय(ले.एवं ले.प.)

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

KRISHI BHAVAN: NEW DELHI

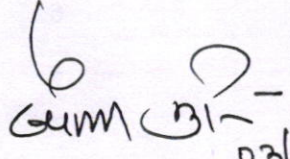
F.No. FIN/2/1/2019-CDN(A&A)

Dated the 3<sup>rd</sup> March, 2020

**Subject: Cases of write off losses during the calendar year 2019.**

Reference is invited to the subject mentioned above and to state that all the Officers are requested to furnish consolidated information in respect of their Division (including all Institutes/Sections under them) for write off losses amounting to Rs. 1,00,000/- or above in each case in the previous year ending 31<sup>st</sup> December, 2019 latest by **25.03.2020** in the prescribed proforma enclosed. If no such cases have been written off during the period, "Nil" information may also please be sent. Institutes may not send the information directly to the Finance Division but through their SMDs who will have to furnish the consolidated information.

Encl: As above

  
03/3/2020  
(Saurabh Muni)

Finance & Accounts officer

**Distribution:**

1. All DDGs
2. ADGs having independent charges/PD(DKMA)
3. Dir(Admn.)/Dir(Per)/DS(GAC)/DS(TS)/Vigilance Division
4. Library Incharge/PIM Unit/Coordination Unit/IP&TM Unit/Award cell/Cash Unit
5. NAHEP Unit/HRM Unit/IR Section/NASF/Protocol Unit/Legal Cell/Hindi Division
6. E-governance Division/Works/Engineering Cell
7. All Officers in ICAR including at Krishi Bhavan, KAB I & II and NASC Complex, New Delhi.
8. Incharge, ARIC, DKMA, KAB-I, New Delhi for uploading this letter on ICAR website.
7. Guard file

**Note:** Please download the copy of this office order as per the requirement as it is not being distributed separately.

**PROFORMA**

1. Sl. No.
2. Name of the Institute/Section of the Council
3. Brief history of the case
4. Total amount involved
5. Competent Authority who accorded the sanction for this write off
6. Sanction letter No. and date of the Council
7. Remarks.

NOTE: Each case of Rs. 1,00,000/- or above is to be shown separately.

**MEMORANDUM OF ASSOCIATION**  
**RULES AND BYE-LAWS**  
**OF THE**  
**INDIAN COUNCIL OF AGRICULTURAL**  
**RESEARCH SOCIETY**

(in force w.e.f. April 3, 1975 and corrected up to July 12, 2000)



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**NEW DELHI**

*mutatis-mutandis* to the Society till such time the Council frames and enforces its own Rules and Regulations in this behalf.

In addition, the Secretary/Directors shall exercise all the powers specifically delegated under the Rules and these Bye-laws or which may hereinafter be delegated to them by the Governing Body.

- (h) In exceptional cases, the Director-General may empower in writing a Director of Laboratory/Institute to exercise, in addition to all the powers exercisable by him in respect of the concerned Institute, all such powers in respect of any other Institute/Laboratory. In cases where powers are to be exercised by the Directors in consultation with the Management Committee, no such powers shall be exercised without such consultation.
- (i) The Director-General, the Secretary and the Directors of the Institutes/Laboratories may delegate the powers exercisable by them to such Officers as they may deem fit.
- (j) The Deputy Directors-General and other Officers in and under the Council shall exercise such powers as have been delegated or which may be delegated to them under the Rules and Bye-laws of the Council.

**Powers to sanction  
excess expenditure**

10. Expenditure in excess of the net appropriation for the year shall require the sanction of the Governing Body.

**Powers to write-off losses**

11. (a) The power to write-off losses in respect of the funds of the Society shall be exercised by the Director-General to the extent it is being exercised by a Ministry/Department of the Government of India. A list of cases involving a write-off of Rs 5000/- or above in each case in the previous year ending 31st December shall be placed before the Governing Body at its meeting convened for the purpose of passing the budget estimates of the Society.
- (b) The Director-General may subject to such conditions and monetary limits as he may consider necessary to impose, delegate the powers mentioned in (a) of this bye-law to the Secretary/Deputy Directors-General/other Officers of and under the Council and the