

By Hand/Email



भा. कृ. अनु. प. - केंद्रीय भेड़ और ऊन अनुसंधान संस्थान
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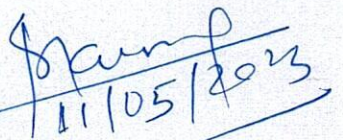
F.No. 6(7)E/85/Adm.1/1037

Dated: 11.05.2023

OFFICE ORDER

In supersession to all the earlier office order(s) on the subject, the Director, ICAR-CSWRI, Avikanagar has been pleased to make following arrangement(s) for looking after the duties of Director, ICAR-CSWRI in the capacity of Director (I/C) in absence of regular Director due to being on any kind of leave or official tours etc.:

1. When regular Director is away from ICAR-CSWRI (HQ) on official tour, the senior most Head (*whoever physically available at ICAR-CSWRI Headquarter*) from the list given below at Sl.No.3 will attend the physical files /Dak/ Visitors, etc. in the capacity of the Director (I/C) whereas the e-file will continue to be seen by regular Director only.
2. If the regular Director is on any kind of leave, the duties (*physical files/ Dak/ visitors, etc. as well as e-file*) of the Director will be attended by the senior most Head (*whoever physically available at ICAR-CSWRI Headquarter*) from the list given below at Sl. No. 3.
3. The list of seniors most Head presently posted at ICAR-CSWRI Headquarter is given in order of their seniority as under: -
 - i. Dr. Randhir Singh, Head, Animal Nutrition Division
 - ii. Dr. S.S. Misra, Head, Animal Genetics & Breeding Division
4. This is issued with the approval of the Director.


(I.B. Kumar)
Chief Administrative Officer

Distribution:

1. Dr. Randhir Singh, Head, Animal Nutrition Division.
2. Dr. S.S. Misra, Head, Animal Genetics & Breeding Division.
3. All Heads of Division/ Section In-charges/Unit(s)/PIs of external funded projects.
4. Head (Acting)/Officer In-charges of Garsa/Bikaner/Mannavanur
5. DDG (AS), ICAR, Krishi Bhawan, New Delhi for information
6. Deputy Secretary (P), ICAR, Krishi Bhawan, New Delhi for information
7. Personal file of concern.
8. I/C AKMU for uploading the Institute website.
9. P.S. to Director