



भारतीय कृषि अनुसंधान परिषद
केन्द्रीय भेड़ एवं ऊन अनुसंधान संस्थान
अविकानगर, तह. मालपुरा, जिला टोंक, राजस्थान (भारत) 304 501
ICAR – Central Sheep and Wool Research Institute
Avikanagar, Tehsil – Malpura, Distt. – Tonk, Rajasthan (India) 304 501



F.No. 4(6)R/82/Adm.I/Vol.VII/ 268

Dated: 18.02.2022

To

All Directors/Project Directors of ICAR Institute/
NRC/Project Directrates/Bureaux/ATARIs

Sub: Filling up the following Administrative posts on Promotion/Inter Institutional Transfer on permanent absorption basis at CSWRI, Avikanagar & its Regional Stations– regarding.

Sir/Madam,

It is proposed to fill up the following Administrative Posts on Promotion/Inter Institutional Transfer on permanent absorption basis. The particulars of posts/eligibility etc. are detailed below:

S.No.	Particulars of Posts	Category	Grade Pay (Pay Band)	Eligibility
1.	Private Secretary	03-UR	Pay level 7 in the pay matrix Rs.44900-142400 of 7 th CPC (Pre-revised PB-2 Rs.9300-34800 Grade Pay Rs.4600/-)	1. Holding analogous post in the similar capacity 2. By promotion of personal Assistants in the pre revised PB-2 Rs.9300-34800 with Grade Pay of Rs.4200/- at the respective Institutes having at least 5 years of regular Service after initial appointment on the crucial date of eligibility i.e. as on 1 st January, 2022.
2.	Personal Assistant	03-UR	Pay level 6 in the pay matrix Rs.35400-112400 of 7 th CPC (Pre-revised PB-2 Rs.9300-34800 Grade Pay Rs.4200/-)	Holding analogous post in the similar capacity or Stenographer Steno. Grade III in the Pre-revised PB-1 Rs.5200-20200 with Grade Pay of Rs. 2400/- having at least ten years of regular service after initial appointment on the crucial date of eligibility i.e. as on 1 st January, 2022.



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3.	Upper Clerk	Division	05-UR	Pay level 4 in the pay matrix Rs.25500-81100 of 7 th CPC (Pre-revised PB-2 Rs.5200- 20200 Grade Pay Rs.2400/-)	Holding analogous post in the similar capacity or Lower Division Clerk in the Pre- revised PB-1 Rs.5200-20200 with Grade Pay of Rs. 1900/- having at least 08 years of regular service in the Grade after initial appointment on the crucial date of eligibility i.e. as on 1 st January, 2022.
4.	Lower Clerk	Division	03-UR	Pay level 2 in the pay matrix Rs.19900-63200 of 7 th CPC (Pre-revised PB-2 Rs.5200- 20200 Grade Pay Rs.1900/-)	Holding analogous post in the similar capacity with 03 years of regular service.

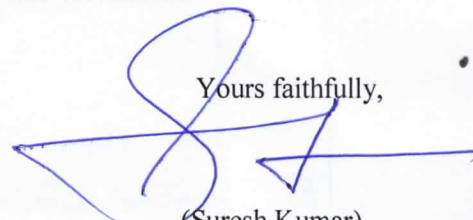
It is requested that the above vacancies may please be circulated amongst the eligible candidates working at ICAR Headquarters/Institutes and their regional stations and necessary particulars of such candidates who are willing to apply for the posts and can be immediately relieved may be forwarded in the prescribed proforma alongwith the following documents.

1. Xerox copies of APARs for last three/five/Ten yearly duly attasted.
2. Certificate the effect that no disciplinary proceedings are pending/contemplated against the official.
3. Vigilance Clearance & Integrity Certificate.
3. Undertaking of candidate that "in the event of his transfer, the will be placed at the bottom of the concerned cadre and he has to start a fresh his services from the date of his joining in the transferred Institute.

The last date of receipt of application is 19.03.2022. Incomplete applications and those received after prescribed date or without APARs and certificates as desired above will not be entertained.

This is issued with the approval of the Director.

Encl: Application Form

Yours faithfully,

(Suresh Kumar)
Chief Administrative Officer

Copy to:

1. The PPS to Secretary, ICAR, Krishi Bhawan, New Delhi-110001 for information
2. The Under Secretary (R&P), ICAR, Krishi Bhawan, New Delhi for information
3. The Under Secretary (AS), ICAR, Krishi Bhawan, New Delhi for information
4. The Under Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi for information
5. The Acting Head, NTRS, Garsa/ Incharge Head, ARC, Bikaner/ OIC, SRRC, Mannavanur.
6. Incharge AKMU to upload on Institute's website.
7. Guard file

**ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGA, TEHSIL-MALPURA, DISTRICT-TONK (RAJASTHAN) -304501**

Application Form for the post of ASSISTANT

- 1. Name of the Candidate :**
- 2. Name of the Present Institute :**
- 3. Postal Address :
Mobile No.
Email ID**
- 4. Present Post held with the :
date of Appointment, Basic
Pay & Pay Level**
- 5. Date of Birth & Present Age :**
- 6. Educational Qualification :
given details of examination
passed as Matriculate and
onwards**
- 7. Details of Technical/other :
qualifications, if any**

S.No.	Exam Passed	Board/University	Year	Division/Percentage

- 8. Brief particulars of service including the present post :**

Period	Post	Institute	Pay Level	Nature of duties performed

- 9. Whether SC/ST/OBC/Gen./ Ex-Serviceman :**

I do hereby declare and certify that the information furnished above is correct and true to the best of my knowledge and belief.

Signature of the Candidate

Certified that the above information furnished by the candidate has been verified with the service records and found correct.

Signature of Authorized Signatory with Stamp