

**ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGAR, TEHSIL-MALPURA, DISTRICT-TONK (RAJASTHAN)-304501**

Dated: 18.04.2022

OFFICE ORDER

It has been decided by the Competent Authority of the Institute that for smooth functioning of office Shri Manish Badola, Assistant Administrative Officer is hereby transferred from NTRS, Garsa to Main Institute, Avikanagar in public interest with immediate effect.

Sh. Badola will directly report to the CAO and will work as Desk Officer to co-ordinate expedite the procurement of goods / services / works / etc. related proposals and other miscellaneous matters related to NTRS, Garsa and SRRC, Mannavanur. In addition to this he will also attend the duties / works as assigned to him by the CAO / Head of Office.

He will be entitled to transfer T.A. and joining time etc. as per rule.

Sd/-
(Durga Lal Verma)
Assistant Administrative Officer

Distribution:

1. Shri Manish Badola, Asstt. Administrative Officer
Through: Head (Acting) NTRS, Garsa
2. Head (Acting) NTRS, Garsa
3. Bill & Cash Section
4. Audit & Accounts Section
5. Nodal Officer, ERP/E-Office/AEBAS
6. Custodian/Nodal Officer, SPARROW
7. Personal file/Leave file Shri Badola
8. I/C AKMU for uploading on Institute website.
9. CAO/Head of Office
10. PS to Director
11. Guard file