

ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE  
AVIKANAGA, TEHSIL-MALPURA, DISTRICT-TONK (RAJASTHAN) -304501

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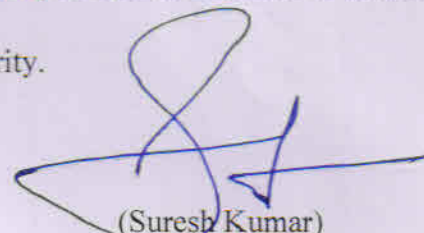
Dated: 16.04.2020

Circular

It has been brought to the notice of the Competent Authority that some of the employees left Hqrs without the information, knowledge & permission of the Competent Authority. It is also observed that employees who have been allotted accommodation in the CSWRI, Avikanagar Residential Campus also not available in the staff quarter as per report submitted by Security Section of the Institute.

Hence all concerned Head of Divisions/Section Incharges are requested to ensure the availability of staff in the Campus during the lock down period & not allowed to leave the home in view of the advisory issued by GoI & duly endorsed by ICAR, New Delhi, It also expected to maintain the essential services including Animal Sectors by making rosters at Division or Section level.

This is issued with the approval of the Competent Authority.

  
(Suresh Kumar)  
Chief Administrative Officer

Distribution

1. All Head of Divisions/Section Incharges at Main Institute through E-Mail.
2. Incharge AKMU for uploading the same the Institute Website.
3. All Scientific Personnel/Technical Personnel/Administrative Personnel/SSS Staff working at Main Institute through E-Mail.