

**ICAR-CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE
AVIKANAGAR (VIA: JAIPUR) RAJASTHAN – 304 501**

F.No. 6(3)G/86/Adm.I/Vol.I/1704

Dated 20-08-2020

OFFICE ORDER

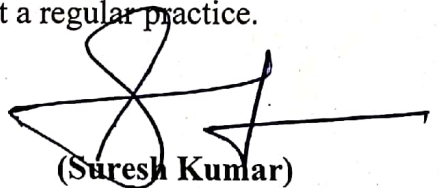
In continuation of office orders 6(3) G/86/Adm.I/ dated 25-07-2018 regarding grant of Cash Imprest to various Division/Sections/PIs of the externally funded projects to this institute. The Director is pleased to approve the following allocation of cash Imprest/revised ceiling limit with immediate effect:-

Sl.No.	Division/Section	Imprest Approved	Revised Ceiling Limit per Year
1.	1. Head, AG&B 2. Head, Animal Phy. & Biochemistry 3. Head, Animal Nutrition	15,000 /- 10,000/- 15,000/-	1.00 Lakh
2.	PI-SERB(DST) (Dr,Ajit Singh Mahla)	5,000/-	50,000/- Subject to availability under the project contingency.

The Head of Division/Section In charges will maintain proper record/register for the permanent Imprest Sanctioned to them.

The Limit/Celling of Cash Imprest as per GFR has to be adhered strictly.

The Imprest may be used only for emergent needs, not to make it a regular practice.


(Suresh Kumar)
Chief Administrative Officer

Distribution:-

- 1- Head, AG&B Division Avikanagar for necessary action please.
- 2- Head, Animal Phy. & Biochemistry Division Avikanagar for necessary action please.
- 3- Head, Animal Nutrition Division Avikanagar for necessary action please.
- 4- PI-SERB (DST) Avikanagar for necessary action please.
- 5- DDO.CSWRI, Avikanagar for necessary action please.
- 6- FAO, CSWRI, Avikanagar for necessary action please.
- 7- All Head of Divisions
- 8 - P.S.to Director
- 9-Vigilance Officer
- 10-Incharge AKMU for uploading on website.
- 11- Guard File