



भा.कृ.अ.प.-केंद्रीय भेड़ एवं ऊन अनुसंधान संस्थान  
**ICAR-Central Sheep & Wool Research Institute**  
 अविकानगर तहसील - मालपुरा, जिला टोंक, राजस्थान - 304501  
**Avikanagar, Tehsil Malpura, Dist. Tonk, Rajasthan - 304501**



F.No. 5(13)Adm.I/86/Vol.VIII /1430

Dated: 05<sup>th</sup> June, 2020**Endorsement**

An E-mail dated 16.05.2020 is received from Assistant Director General (ADG-International Relations), ICAR, New Delhi regarding guidelines to be followed for foreign collaborations/foreign deputation to use IR Division in ICAR HQ as the single-window to avoid any delay and FVMS portal for quicker processing of foreign visit proposals. This is forwarded to following for perusal, information, compliance and necessary action:-

1. HoDs/Incharges at Main Institute with request to bring the content of guidelines/and letters issued in this regard time to time to all category staff working under them.
2. Head/OIC, Bikaner/Garsa/Mannavanur with request to bring the content of guidelines/and letters issued in this regard time to time to all scientific staff working under them.
3. AKM Unit for uploading the same at CSWRI website.

*Shivji Ram Jat*  
 05.06.2020

(Shivji Ram Jat)

Assistant Administrative Officer

(Note: Please download the copy of this endorsement as per the requirement as it is not being distributed separately.)



भारतीय कृषि अनुसंधान परिषद

कृषि भवन, कमरा संख्या 212, नई दिल्ली 110001

Indian Council of Agricultural Research

Krishi Bhawan, Room No. 212, New Delhi 110001

डा. अ. अरुणाचलम / Dr. A. Arunachalam

सहायक महानिदेशक (अंतर्राष्ट्रीय संबंध)

Assistant Director General (International Relations)

D.O. No. ADG(IR)/2019/1

Dated 15<sup>th</sup> March, 2019

Dear All,

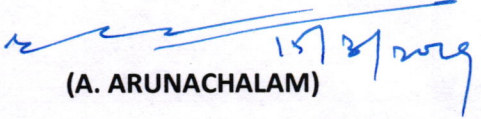
I would like to bring to your kind consideration that the DARE/ICAR has developed the online portal for processing and monitoring of the foreign visits on diplomatic, academic and research reasons.

The web link for the portal is <https://fvms.icar.gov.in>

All ICAR employees are encouraged to process their foreign deputation applications through this portal only, as this has been put in place in order to enhance its processing efficiency.

With best regards,

Yours sincerely,

  
(A. ARUNACHALAM)

To,  
Directors of All ICAR Institutes



**International Relations Section**  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**DEPARTMENT OF AGRICULTURAL RESEARCH & EDUCATION**  
**Krishi Bhavan, New Delhi-110001**

**F.No.290/IR/Misc.Corr. /2018**  
**Dated 13.6.2019**

**Circular**

International Relations Section has been established in the year 2014 in the ICAR Headquarters to be a single window interface for SMDs and ICAR Institutes with DARE for all purposes relating to International Collaborations and allied Institutional Networking and *vice versa*. A circular has been issued on the 8<sup>th</sup> May, 2019 for compliance in respect of dealing foreign collaboration matters that is to be followed in letter and spirit.

It is often observed that the SMDs/ICAR Institutes and DARE directly interface with each other without keeping IR Division in the loop and this creates confusion and delay in the processing as well. The competent authority has approved IR Division to be a single window for all stakeholders in relevant matters of International Collaboration and allied Institutional Networking. All SMDs/Sections/Units may kindly circulate this to all concerned for compliance.

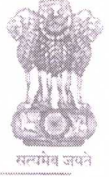
  
**(A. Arunachalam)**  
**ADG (IR)**

**Distributions:**

1. Secretary (DARE) & DG, ICAR for information.
2. AS (DARE) & Secretary, ICAR for information.
3. AS&FA (DARE) for information.
4. ICAR: DDGs/ADGs/Directors (Admn., Personnel, Finance/DS(GAC).
5. DARE: DS (Estt. &IC), DS (Fin & Budget), US (IC-I& IC-III Trg), US (IC. II & Agrinnovate), US (Estt.), US (CG), US (IC-IV) & US (IC-III).
6. CEO, AgriInnovate India Ltd., NASC Complex, DPS Marg, New Delhi.
7. All Directors of ICAR Institutes.
8. Guard File.



भारतीय कृषि अनुसंधान परिषद  
INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
कृषि भवन, नई दिल्ली--110001  
KRISHI BHAWAN, NEW DELHI--110001



F.No.290/IR/Misc. Corr./2018

Dated: 8<sup>th</sup> May, 2019

To,

1. All Vice-Chancellors of Central/State Agricultural Universities
2. All Directors/Project Directors of ICAR Institutes and KVK Heads

The Competent Authority of the Council has approved the following set of instructions/rules for adoption/compliance by all with regard to submission of proposals for foreign-collaborations for research projects and/or signing of MoUs/MoAs with foreign Institutions/organizations/agencies in order to do away with arbitrary and variable practices in this connection and to bring parity into the process of examination of such proposals in order to adjudge their suitability. The standard procedure is as under:-


1. The draft MoU/MoA may emanate/originate either from DARE/ICAR/CAU/SAU or from a foreign University/Organization etc. interested in collaboration for agricultural research, education and extension.
2. It must be ensured that the proposed draft MoU/MoA conforms to the extant standard template MoU being adhered to by the Council in compliance of DARE's communication No.12-7/2011—IC (CG) dated 25/02/2011, including financial clauses and IPR issues (copy enclosed).
3. While preparing the draft MoU/MoA or any collaborative research project, it is advised that the parties involved shall read the respective country papers, as available in the Ministry of External Affairs, Govt. of India including any bilateral or multilateral agreement papers as appropriate to the proposal and/or any joint-statement between the countries involved to fit-in or align the MoU/MoA accordingly.
4. The proposal for any international collaboration with or without MoU/MoA should be sent to concerned DDGs/Independent ADGs by the ICAR Institutes.
5. The SMDs must vet the proposal and take required clearances from IP Cell, Legal Cell and IFD of the Council's Hqrs., and forward the proposals to the International Relations Division of ICAR Hqrs.
6. The International Relations Division of ICAR will check all clearances on such matters and refer the case to the International Cooperation Section of DARE along with its strategic comments/views that will provide a final technical clearance for the MoU/MoA or research proposal.

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7. Subsequently, the IC Section of DARE will solicit approvals of Ministry of External Affairs (to the concerned Territorial Division) for clearance from Political and Legal Angles; Ministry of Home Affairs (to the Policy Planning Division) for clearance from Policy Planning angle; Department for Promotion of Industry and Internal Trade (erstwhile "Department of Industrial Policy and Promotion/DIPP") for clearance from IPR angle; and Ministry of Environment, Forests and Climate Change for prior approval of the MoU/MoA or any research proposal where exchange of germplasm is involved.
8. After obtaining requisite clearance/suggestions from the concerned appraisal agencies, the proposed draft of the MoU/MoA will be returned to the concerned SMDs/Instt./SAUs from where it originated, requesting them to consider the suggestions, if any, and wherever necessary, alter or add appropriately as suggested by the concerned appraisal agencies. Accordingly, the revised draft MoU/MoA will be then re-submitted to DARE for obtaining approval of the Competent Authority.
9. After approval by the Competent Authority, a letter of approval will be issued by DARE to both the proposing parties who would then agree on the terms and sign the mutually agreed MoU/MoA, and/or bid a research proposal either.
10. Prior approval of DARE is a mandatory for all ICAR Institutes and Central/State Agricultural Universities/other Departments/Institutions for signing of a MoU/ MoA or for any foreign collaboration in research, education and extension including projects and academic programs with foreign Universities/ Organizations etc.
11. In case of proposals emanating from Central/State Agricultural Universities for any foreign collaboration with or without MoU, the proposals shall be directly made to the Director, DARE.

This Circular is being issued with approval of the Competent Authority for information, guidance and compliance of all concerned.

  
Sushil Kumar 8/5/19.

**Addl. Secretary, DARE & Secretary, ICAR**

**Copy to:**

1. Secretary, DARE and Director General, ICAR for information
2. Deputy Secretary (IC & Estt.), DARE for information



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॥ ३ ॥  
विभागाध्यक्ष, कृषि विभाग  
श्री मन्त्रालय, नई दिल्ली-११० ००१  
Government of India  
Ministry of Agriculture  
Department of Agricultural Research & Education  
Krishi Bhawan, New Delhi - 110 001  
Ph. 311-23678221 Fax 23387299

F. No 12-7/2011 IC(IG)  
Dated the 25<sup>th</sup> Feb. 2011

To,

1. All Vice-Chancellors of State Agricultural Universities
2. All Directors/Project Directors/NPCs/Zonal Coordinators

As you are no doubt aware, item No.19 of the Union List given in the VII Schedule of the Indian Constitution, provides that foreign affairs, including all matters which bring the Union into relation with another foreign country, is the exclusive jurisdiction of the Central Government. In other words, no State/organ of the State in India can deal directly with foreign countries or its organisations.

2. As you are also perhaps aware, Government of India's Allocation of Business Rules, made under Article 77(3) of the Constitution of India, allocate the following, amongst others, to Department of Agricultural Research & Education (DARE):

*International cooperation and assistance in the field of agricultural research and education including relations with foreign and international agricultural research and education institutions and organisations.*

3. Read together, it can be seen that any relationship that an agricultural university establish or research with an entity abroad, would require to be "gateway-ed" through DARE, Govt. of India


4. In recent past, it has come to notice that certain agriculture universities signed agreements with international organisations directly, including even allotment/earmarking of land without consulting DARE. Not only are such agreements ab initio void, as they are in violation of the provisions of Constitution of India.

5. All agricultural universities are requested to take note that  
They may not enter into any agreement with any foreign or international organisation nor even organise international conferences, without the approval of DARE.

i. in cases where universities have already done so, such agreements should not be acted upon and should either be ended, or got regularized by getting permission of DARE before they are acted upon

ii. In future, whenever there is doubt about how an agricultural university should deal with foreign countries or organisations or international organisations, it is best to refer the matter to DARE seeking clarification from them.

6. As this is an important matter, it is hoped that the Vice-Chancellors would take particular care at their level.

  
 RAJIV MEHRISHI  
 Joint Secretary, DARE




*International Relations Division*  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**DEPARTMENT OF AGRICULTURAL RESEARCH & EDUCATION**  
**Krishi Bhawan, New Delhi 110001**

**F.No. ADG(IR)/2019/1**  
**Dated 16/01/2020**

**CIRCULAR**

The competent authority has observed that in our efforts to have encouraging foreign collaboration for agricultural R&D, scientists often enter into preparation of projects for even less than a total cost of Rs. 50 lakhs. In such situations, the share and the role of ICAR remains underestimated. Therefore, the SMDs may instruct and ensure their respective institutes and scientists not get involved in foreign-aided collaborative projects with a total quantum budget of less than Rs. 50 lakhs.

This is issued with the approval of Secretary, DARE and DG, ICAR.

  
**(A. Arunachalam)**  
**ADG (IR)**  
**Room No. 101, K.B.**  
**16.01.2020**

**Copies to:**

1. Special Secretary & FA, DARE/ICAR
2. Additional Secretary, DARE & Secretary, ICAR
3. All DDGs/ADGs
4. All Directors of ICAR Institutes
5. Director, DARE
6. Director (Finance), ICAR
7. US (IR) for file record.



भारतीय कृषि अनुसंधान परिषद  
INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
कृषि भवन, नई दिल्ली--110001  
KRISHI BHAWAN, NEW DELHI--110001



*F.No.290/IR/Misc. Corr./2018*

*Dated: 8<sup>th</sup> May, 2019*

To,

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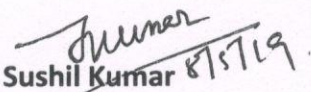
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Sushil Kumar 8/5/19

Addl. Secretary, DARE & Secretary, ICAR

**Copy to:**

1. Secretary, DARE and Director General, ICAR for information
2. Deputy Secretary (IC & Estt.), DARE for information



भारत सरकार  
कृषि विभाग  
कृषि अनुसंधान एवं शिक्षा विभाग  
कृषि भवन नई दिल्ली-110 001  
Government of India  
Ministry of Agriculture  
Department of Agricultural Research & Education  
Krishi Bhawan, New Delhi - 110 001  
Ph. 011-23070221 Fax:23387293

F. No.12-7/2011-IC(CG)  
Dated the 25<sup>th</sup> Feb, 2011

To,

1. All Vice-Chancellors of State Agricultural Universities
2. All Directors/Project Directors/NRCs/Zonal Coordinators.

As you are no doubt aware, Item No.10 of the Union List, given in the VII Schedule of the Indian Constitution, provides that foreign affairs, including all matters which bring the Union into relation with another foreign country, is the exclusive jurisdiction of the Central Government. In other words, no State/organ of the State in India can deal directly with foreign countries or its organisations.

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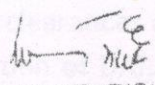
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  - ii. In cases where universities have already done so, such agreements should not be acted upon, and should either be ended, or got regularized by getting permission of DARE before they are acted upon.
  - iii. In future, whenever there is doubt about how an agricultural university should deal with foreign countries or organisations or international organisations it is best to refer the matter to DARE seeking clarification from them.

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(RAJIV MEHRISHI)  
Addl Secretary DARE