

**CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE  
AVIKANAGAR (VIA: JAIPUR) RAJASTHAN 304 501**

F.No.3(55)E/85/Admin.I/Vol.II/ 4716

Dated: 16.07.2018

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**OFFICE ORDER**

In supersession of all previous order, the Director, CSWRI, Avikanagar is pleased to decide that following officers will look after the under mentioned duties with immediate effect until further orders:-

1. **Shri Neeraj Tanwar, Administrative Officer will look after the duties of I/c Vehicle and Workshop Section in place of Shri Suresh Chand, STO** in addition to his own duties and responsibilities until further orders for which no extra remuneration will be paid.
2. **Shri K.K. Prasad, STO will look after the duties of Incharge I.E.U.** in addition to his duties for which no extra remuneration will be paid.
3. **Shri Suresh Chand, STO will look after the duties of Incharge Estate Section** in place of Shri C.R. Gadhwal, ACTO.

The above following officers are requested to hand over/take over his all charges to/from the concerned with immediate effect under intimation to this office.

Compliance report also submitted to the competent authority for information.

  
(Suresh Kumar)  
Chief Administrative Officer

Distribution:-

1. Shri Neeraj Tanwar, AO & I/c Admin.I Section
2. Sh.C.R.Gadhwal, ACTO I/c Estate Section
3. Sh. Suresh Chand, STO Th. I/c Estate Section
4. Shri K.K. Prasad, STO Th. I/c Estate Section
5. All Head of Division/Section Incharges of the Main Institute
6. OIC/Head, Sub-station (Bikaner/Garsa/Mannavanur)
- ✓ 7. I/c AKMU for uploading on the Institute's website
8. Nodal Officer, ERP
9. Personal File of the concerned
10. General order file
11. Guard file