

भा.कृ.अ.प-केन्द्रीय भेड़ व ऊन अनुसंधान संस्थान
ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
अविकानगर (तहसील-भालपुरा जिला टोंक) वाया : जयपुर राजस्थान (भारत) 304501
AVIKANAGAR (MALPURA DISTT. TONK) RAJASTHAN (INDIA) 304501

Registered/email

F.No. 8(2)E.III/Admn.I/Vol.IV/5466

Date 13.08.2018

M/s Manzoor Publicity ,
Khwasi ka katta, Janta Bend ke pas.
Malpura Distt. Tonk (Ra.)

Subj: Printing of Invitation Card regarding
Ref: Your Proforma Invoice dated 08.08.2018.
Dear Sir,

With reference to your above cited and reference(s) I am to inform that your rate(s) shown below is/are approved. You are now requested for Printing of Invitation Card of Independence day on 15.08.2018 at CSWRI Avikanagar as per following details terms and conditions mentioned below:-

S.No.	Particlure Item	Qty.	Rate	Total Rs.
1.	Independence Day Card(15.08.2018)	100	30.00	Rs.3,000/-
Total Rupees(Three thousand only)				Rs.3,000/-

Terms & Conditions:-

- DELIVERY:** At office up to 14.08.2018
- GST:** applicable as per Rules.
- PRICE:** The above prices are including of SGST and CGST. And Transportation , upload and downloding the consignment. No FORM 'C' or 'D' WILL BE ISSUED
- CONSIGNEE:** The Director Central Sheep & Wool Research Institute, Avikanagar, Malpura Distt. Tonk (Rajasthan)
- DESPATCH:** Road Transport/Post parcel V.P.P. Freight prepaid by the consignor book the material/good to Avikanagar.
- PACKING:** Packing list giving full particulars with quantity of the Items contained must be placed immediately below the cover of package. Our purchase order number should be marked in large letters indelibly on a prominent place on the packing case(s) as well as on packing list/slip
- TRANSPORT RECEIPT:** Transport Receipt to be forwarded to the consignee by Registered Post immediately after dispatch of ordered material otherwise the demurrage warfare (if any) will deducted from the supplier's bill without making any reference
- BILL:** Pre-receipted bill (in triplicate) duly supported by relevant original cash receipts for packing forwarding freight insurance customs excise duty etc. (if any) and payable by this institute may be sent to the consignee. Please mention your institute GST No.on the bill
- PAYMENT:** Payment will be made within 30 days after satisfactory Supply of items etc through Bill Basis .
- Liquidated Damage:** If any time during the performance of contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and likely duration of the same. After receipt of supplier's communication the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing in amendment to the contract. If the supplier fails to deliver the goods and/ or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten percent) of the contract price of the delayed goods or services)
- Certificate to the following effect may also be recorded on the body of the bill.
Certified that the goods on which SGST and CGST has been charged have not been exempted under the Central or State Tax Act and/or the Rules made there under and the charges on account of SGST and CGST on the goods are correct under the provisions of the relevant act or the Rules made there under. Certified further that we M/s _____ are registered as dealers in the state of _____ and our registered numbers for the purpose of SGST and CGST are (i) Central _____ (ii) State _____
- This Institute reserves the right to reject the stores/suppliers in part or in full covered in this order at any stage prior to payment, if they are not according to the specification. Part supplies against this order will not be accepted unless otherwise agreed.
- Acknowledgement receipt and confirmation of this order should be sent by return post/e-mail
- In case of contact item A certificate may be affix by the firm on the bill that rate charged are as per manufacture prices/list contract entered rates

Note: Please send the following Bank details along with Bill for e-payment

Bank Account No. _____ Bank's Name _____ Branch Code No. _____ SWIFT/IFSC Code No. _____

Yours faithfully,


(Neeraj Kumar)
Administrative Officer (Purchase)

Copy to -1. Audit & Accounts Section 2. Admn. II Section 3. Store Section 4- Vigilance Officer 5- Director for information AKMU- with request to upload in institute website.

An administrative approval & expenditure sanction has been accorded by the Head of Office amounting to Rs.3,000/- only on dated 01-08-2018 and 13.08.2018 at Vide Sanction File No 8(2)E-III/73 Admn.I/Vol.IV Note Sheet Page no19 in Institute Budget current financial year 2018-19