

**ICAR-CENTRAL SHEEP AND WOOL RESEARCH INSTITUTE
AVIKANAGAR (VIA: JAIPUR) RAJASTHAN – 304 501**

F.No. 6(3)/G/86/Adm/I/ 5930

Dated: 12.09.2018

Office order

In continuation of office order 6(3)/G/86/Adm/I/ dated 23.07.2018 regarding grant of Cash Imprest to LPT and Rabbit Section. The Director is pleased to approve the following allocation of Cash Imprest and also expenditure sanction of the following amount indicated:-

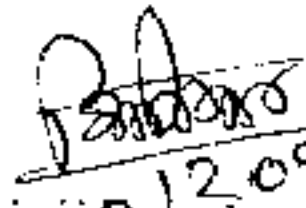
S.No.	Name of Sections	Imprest Approved	Ceiling Limit per year
1.	LPT Section	5000/-	50,000/-
2.	Rabbit Unit	5000/-	50,000/-

The Section In charges will maintain proper record/register for the permanent Imprest Sanctioned to them.

The Limit /ceiling of Cash Imprest as per GFR has to be adhered strictly.

The Imprest may be used only for urgent & emergent needs. Not to make it a regular practice & no item of permanent nature to be procured from imprest. Before Drawal of Cash imprest advance in respect of external funded project. it may be ensured that fund are available under contingency of the respective project.

This issues with the concurrence of FAO and approval of the Director.


12.09.2018
(Shivji Ram Jat)

Assistant Administrative Officer

Distribution:-

1. DDO, CSWRI, Avikanagar for necessary action please.
2. FAO, CSWRI, Avikanagar for necessary action please.
3. LPT Section
4. Rabbit Unit
5. Guard File.
6. P.S. to Director
7. Vigilance Officer
8. Incharge AKMU. for uploading on website.